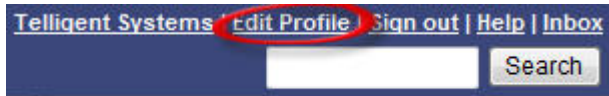
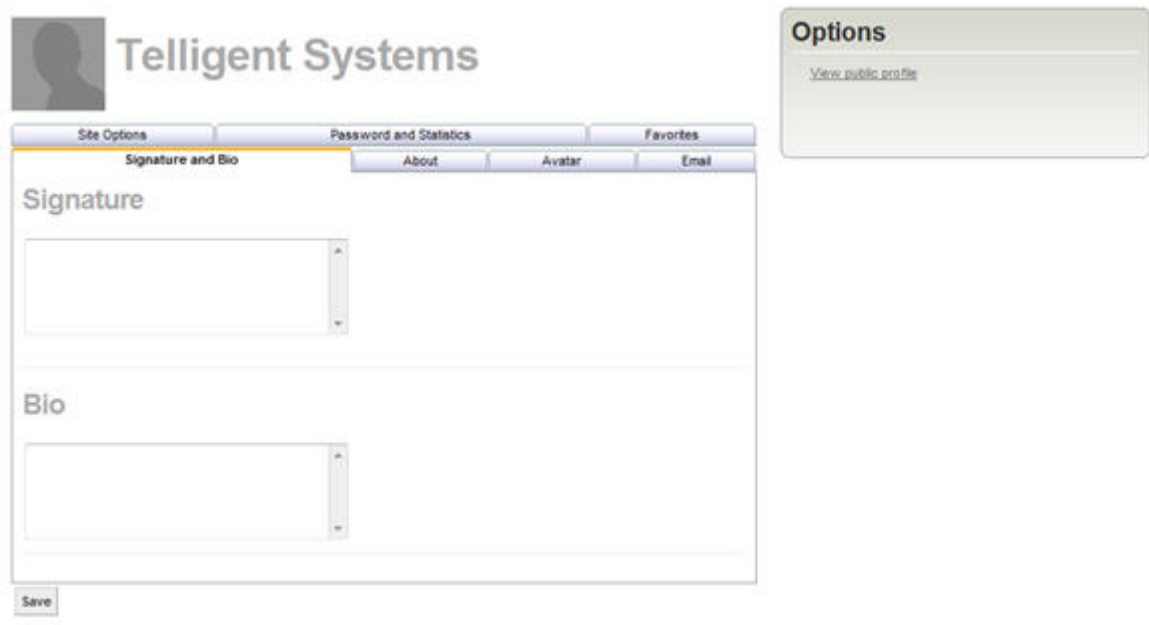


Editing your Profile

To edit your profile, click "Edit Profile" from the user menu.



You will be redirected to your edit profile page.



In the options you can redirect to view your public profile. At any point to save any changes to your profile click the "Save" button. Unless otherwise stated, all options and data entry is optional.

Signature and Bio

This is displayed by default when you click "Edit your Profile". If not, simply click the "Signature and Bio" tab. A signature is text that will be displayed at the end of every post you make on the forums. Simply click within the text input region, and enter the text to be used as your signature.

The Bio is available for you to create a short biography on yourself if you so wish. If you create a Bio it can be viewed when other community members view your profile.

About

The "About" tab allows you to enter more information about yourself if you so wish.

- Name: This is different from your account sign in name. If you enter a name here, and the administrator has configured the community to allow this, then this is the name that will be displayed when you make a forum post. It is also visible when your public profile is viewed
- Location: Allows you to optionally enter your geographic location. This will be displayed in the left hand column of all posts you make
- Occupation: Optionally you can enter your occupation; this is only viewable to other members within your public profile
- Interests: You can optionally enter a few details about your main interests. Typically this would be areas of interest within this community. This is only viewable to other members within your public profile
- Birthday: If you wish, you can enter your birthday. This is only viewable to other members within your public profile
- Web Address: Optionally enter the URL (including the http://) of your web site if you have one. Other users of the community will be able to visit your website via the contact dropdown in forum posts.-
- Blog: Optionally enter the URL (including the http://) of your blog if you have one. Other users of the community will be able to visit your blog via the contact dropdown in forum posts.-
- Gallery: Optionally enter the URL (including the http://) of your gallery if you have one. Other users of the community will be able to visit your gallery via the contact dropdown in forum posts
- Language: If the administrator has added other languages to the site, you can select a different language here. This will only change the language used for static text on the site, not content created by members, for example forum posts which will always be displayed in the language they were created in
- RSS Feed URLs: Here you can optionally enter RSS feeds in (URL form) of sites you recommend reading. For example to enter the BBC news feed you would enter: <http://www.methresources.gov/Rss.aspx>. To enter multiple feeds enter each one on a new line.

Avatar

The avatar functionality is currently not available.

Email

The email tab allows you to configure notification and contact by email options, along with the options for you to enter other communication methods you may wish to be contacted by. If there are no available options in the "Email Options" section then the administrator has disabled the email subsystem of the community.

- Receive Emails: "Yes" enables emails to be sent to you from the community. These will be sent to the email address you provided during registration which you can change in the "Private Email" option. Select "No" if you do not want to receive emails. Note that the sender of an email to you will not be able to see your email address, however if you reply via your email client they will know email address. This is beyond the control of this community
- Receive rich (HTML) emails: Set to "Yes" if you would like to receive emails in html (where applicable) format. No will cause emails to be sent in plain text format
- Enable Email Notifications: Setting this option to "Yes" allows you to be notified by email of new posts to forums/threads you have subscribed to. You will also be notified by email of any replies to one of your posts.
- Public Email: You can enter an email address here that is publically visible to other visitors of the site. It is not used by the community system at all; it is only displayed in your profile. If you do not wish to have public visibility of any of your email addresses do not enter anything here
- MSN IM: You can enter your Microsoft Messenger account contact name here. Again this is publically visible, so if you do not wish to be publically contactable via Microsoft Messenger then do not enter any information here
- AOL IM: You can enter your AOL instant messaging account contact name here. Again this is publically visible, so if you do not wish to be publically contactable via AOL instant messaging then do not enter any information here
- Yahoo IM: You can enter your Yahoo instant messaging account contact name here. Again this is publically visible, so if you do not wish to be publically contactable via Yahoo instant messaging then do not enter any information here
- ICQ: You can enter your ICQ instant messaging account contact name here. Again this is publically visible, so if you do not wish to be publically contactable via ICQ instant messaging then do not enter any information here
- Private Email: This is the email address you entered when you registered for the community. This address is not publically displayed or shared by the community software

Site Options

The site options tab allows you to customize the functionality of how this community site is displayed to you.

- Sort Posts: This drop down control allows you to sort the order of posts within a thread. Ascending displays posts in the order that they are made. The first post will be at the start of the thread, and the newest post at the end of the thread. Descending displays the thread with the latest post at the start, and the thread starter post at the end. This is only applicable if the forum posts are displayed in the "Flat View" format.
- Theme: If the administrator has made alternative site themes available you can select the theme the site is displayed with by selecting it from the drop down

control. Themes alter the colors and layout with which the community is displayed

- **Font Size:** You can make the size of the text on the site larger or smaller by selecting the size from the drop down control. The default setting is normal
- **Content Editor:** Your administrator may have enabled different levels of functionality to be available when editing or creating posts within the community. These, by default change from the simplest text editor to an advanced WYSIWYG (What you see is what you get) content editor. You can change the editor you use from the drop down list
- **Forum Posts Default View:** "Flat View" displays a forum thread as a sequence determined by the sort posts option. All posts within the thread are visible. "Threaded View" displays the thread in a bi-paned window. The left hand pane allowing you to select individual responses (posts) to the thread to be displayed in the right hand pane. This view is useful to see replies that have been made out of chronological order
- **Display In members list:** Controls if you wish to appear in the members list. Setting this to "No" will not prevent other site members viewing your public profile, it only removes you from the searchable member list. Note that the administrator may have disabled the member list functionality for the community, in which case this setting has no effect
- **Enable Post Mouse-Over Popup:** Legacy option that currently has no effect
- **Enable Collapsing Panels:** When enabled, "Yes" will allow you to collapse forums so that only the forum title is displayed on the forum home page. You may find the useful on a site with a large number of forum groups
- **Enable Emoticons:** Emoticons are currently unavailable.
- **Display User Avatars:** Avatars are currently unavailable.
- **Display User Signatures:** Allows you to toggle on or off the display of signatures in posts. This will only change the display of signatures for you; other community users will still be able to see them according to their setting
- **Show Help Tips in Control Panel:** If you have access to the control panel this turns off the help system which is available. We recommend you leave this setting at the default setting of "Yes"
- **Items per-Page in Control Panel grids:** Sets the default number of rows that will be displayed on a page when a row based display is used in the control panel, before paging occurs. This can often be overridden on an individual report basis
- **Control Panel Manage View:** If you have access to the control panel this toggles the management interface between grid (a spreadsheet type view) and tree (a split window view) view
- **Time zone:** Allows you to change the time zone you reside in. This formats time and date information to be correct for your geographic location in the world
- **Date format:** Select your preferred format for the display of dates within the community

Password and Statistics

Clicking the “Password and Statics” tab allows you functionality to change your community password. It also shows when you last logged in, last visited and when you joined the site.



Password

[Change Password](#)

Last login 07-21-2007
Member since 06-01-2007
Last visited 07-21-2007

To change your password, click the "Change Password" button. You need to provide your current password and the new password. Confirm the new password by entering it again in the "Re-enter new password" text entry control. Click "Change".



Change Password Telligent Systems

Use this form to change your password. Once changed, your new password will be in effect next time you login.

Current Password:

New Password:

Re-enter New Password:

[Change Password](#)

Favorites

The favorites tab offers the introduction of basic social networking functionality to this community. Here you can see your friends. Who is watching you, your favorite posts and favorite sections.

- **Friends:** Friends you other community members your have added as a friend. Click on the username hyperlink to be directed to the friends public profile page. Click the icon in the actions column to send your friend a private message

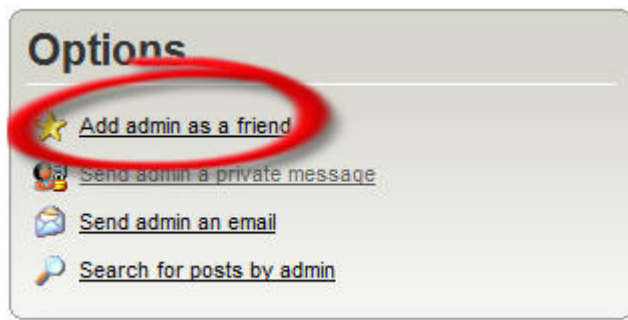
Share Friends

Friends

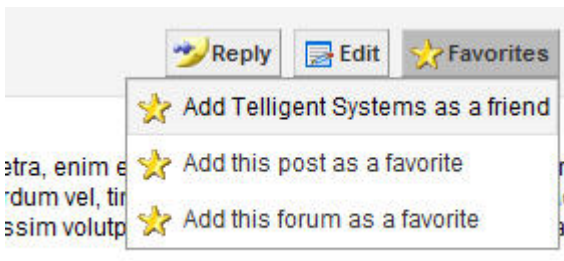
	Username	Total Posts	Post Rank	Actions
<input type="checkbox"/>	admin	7	1	

You can share your friends by selecting the "Share Friends" option. When you do this other community members will be able to see who your friends are when they view your public profile.

To add a fellow community user as a friend, you can either do this from their public profile page (to visit a user's public profile, where ever you see their name click on it) and click the "Add username as a friend" hyperlink.



Alternatively locate a forum post of the member you wish to add as a friend, click the "Favorites" button and select "Add username as a friend" from the drop down list.



- Users Watching You: Shows you who has added you as a friend, if they have enabled the "Share Friends" option. Click on the username hyperlink to be directed to the members public profile page. Click the icon in the actions column to send the member a private message

Users Watching You

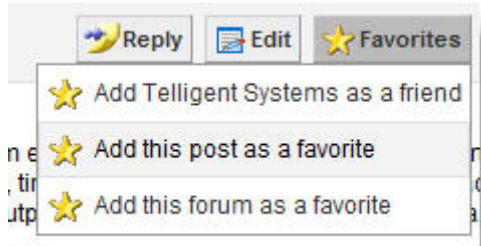
Username	Total Posts	Post Rank	Actions
admin	7	1	

- Favorite Posts: You also can mark posts as your favorites. This allows you for example to quickly locate posts that you need for reference

Favorite Posts

	Subject	Excerpt
<input type="checkbox"/>	Lorem ipsum dolor sit amet	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Morbi pharetra, enim eu imperdiet luctus, arcu sapien tempor nisi, quis gravida nisi nulla quis nulla. Pellentesque orci risus, egestas et, interdum vel, tincidunt non, sem. Nunc iaculis iaculis iacus. Sed sem. Donec eu tortor. Nulla lobortis...

To remove a post from your favorite posts, simply select the check box next to the post and click "Delete". This will not delete the post from the forums, only from your favorite list. To add a post as a favorite, when viewing the post click the "Favorite" button. Click "Add this post as a favorite" from the drop down list.



You can also add a forum as favorite. This is displayed as shown.

Favorite Sections

	Name	Description
<input type="checkbox"/>	Prerequisite Technologies (Forum)	Questions about .Net Configuration, IIS and SQL server installation? Ask and debate them in this forum